***Gadna Training Week Regulations***

1. Youth groups which arrive for a Gadna training week in one of the Education and Youth Corps bases are required of unique preparation in order to perform a positive, experiential and suitable week training for every kind of group.
2. The following is a regulations briefing on the subject of youth groups from abroad who are performing a Gadna training week and require all subjects in the matter to prepare for the activity as explained:
3. Registration to a Gadna base will be made in advance with the defense ministration of Israel.
4. The Gadna training week is **5 days long**, Sunday to Thursday. For a 4 day activity (from Sunday to Wednesday) it's required to submit an unusual request with a relevant explanation.
5. **There will not be a possibility of 3 days Gadna training week.**
6. The arrival to the base on the first day will be on 13:00, the participants have to equip in advance with lunch for that day.
7. The Gadna training week will end in Thursday on 13:00 after having lunch. The group must make sure the buses arrive to the base by 12:30.
8. Groups which don't speak Hebrew/English and aren't coming with escorts who can translate the information will not be accepted to the Gadna training week.
9. **Participation in the Gadna training week + shooting range (with live ammunition) will be permitted for participants over 15 years old.**
10. **Participants who are younger than 15 will not be allowed to be part of the Gadna training week.** Unusual cases (that might be part of the week but will not participate the shooting range!!!**)** will be considered by the head of the Gadna and preparation to IDF unit.
11. The Gadna training week will not take place at the first week of the group's stay in Israel. It's important that the group has a "soft landing" in Israel and the staff couldbriefthe group before their arrival to the base.
12. The Gadna training week will not take place on the last week of the group's stay in Israel. The ideal situation is to place the Gadna training week in the middle of the group's stay, neither the beginning nor the end.
13. **Medical care and insurance for the participants in the Gadna training week:**
14. It is necessary to make sure all participants have a medical insurance that is suitable for the whole period of their Gadna training week, including their drive to and from the base.
15. Medical insurance policy will be kept by the group's manager or the escort who will stay with the participants during the Gadna training week and will be required to present it to the staff of the base.
16. In a situation of an injury and/or illness the participant will get first medical care at the base' medical clinic. In a case of emergency, the base will send the participant to a hospital. The participant will be escorted to the hospital by one of the two group's escorts, when he is equipped with the medical insurance policy and is responsible of signing the Payment guarantee form in the emergency department.
17. The IDF and/or the Defense Ministration of Israel will not take responsibility of any medical payments in hospitals or any other medical institutions.
18. It is necessary to produce a medical approval for the Gadna training week and report about any participant with unusual medical disorders.
19. **During the Gadna training week 2 escorts must join for each group,** with no relation to the size of the group (for more than 2 escorts it's necessary to submit an unusual request). If required, a change of the escorts will take place on Tuesday of that week.
20. **Ordering buses** in the beginning and the end of the Gadna training week will be on the group's responsibility and on their account.
21. The base will not provide bed sheets or towels, and the participants must be equipped with the mandatory equipment, that includes the escorts.
22. The base will provide every participant army uniform, canteen, a hat, a belt. In the end of the Gadna training week the participant will give back all of the equipment that was given to him. In a case of absent equipment the organization responsible for the group will have to pay for the absence.
23. Sleeping bags- a group interested in having sleeping bags from the base for the participants will have to inform the base in advance.
24. The base is not responsible for any loss of expensive equipment like money, phones, etc. it's recommended that participants will not bring equipment as such to the base at all.
25. A group which won't go through a briefing won't be accepted to the Gadna training week!
26. In preparation for the briefing the group must:
27. Prepare the means that are required for the briefing, as such: projector, computer with DVD.
28. Insisting on having the briefing at evening hours will require the group to take care for accommodation and meals for the soldier from the base who should give the briefing.
29. The group's responsibility is to make sure the briefing is placed in a suitable environment and not in strange place, for example, under a tree or on a bus.
30. Accommodation for escorts: there's a separation between boys/girls, which means the base has to know from advance what is the gender of the escorts (at least a week before the group arrives to the Gadna training week). This information will make it easier to provide rooms as needed. Likewise, the escorts' accommodations are numbered in all three Gadna bases and in every room will sleep no more than 4 escorts.

It's necessary to make sure the groups which arrive understand the meaning of the Gadna training week.

**It's necessary to connect in advance with the Gadna bases to coordinate the Gadna plan for the week and times of activity,** and report all necessary information about the group's characteristics and special needs in order of the base getting ready.

The bases will act only by the guidance explained here, in order of making a meaningful and experiential Gadna training week, and we ask to fulfill the regulations precisely.

**Wishing for a complete cooperation and successful activity,**

**Oren Nahum**

**Head of the Gadna Department**

**The Defense Ministration**